



# Hutterian Colony School Code of Conduct

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While respecting the cultural values and religious beliefs of the Hutterian community, our school's mission is to enable our students to develop esteem, life-long academic skills, and the ability to work cooperatively together.

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## **Positive Expectations:**

### **1. Be Respectful**

- a. Respect yourself
  - i. Respect the values of your culture and community
  - ii. Strive for academic excellence
  - iii. Live a healthy substance free life
  - iv. Use personal electronic devices when granted permission and for positive uses
- b. Respect others
  - i. Demonstrate appropriate and decent behaviors
  - ii. Interact with peers and staff cooperatively and safely
  - iii. Respect individual differences
  - iv. Use encouraging and respectful language
  - v. Wait your turn
  - vi. Respect the privacy of others and their personal belongings
- c. Respect your environment
  - i. Keep the environment clean and tidy
  - ii. Care for the facility, furniture, equipment, and supplies

### **2. Be Responsible**

- a. Strive for your personal best
  - i. Be present and on time
  - ii. Have class materials ready
  - iii. Be positive and ready to learn and work
  - iv. Be in the right place at the right time
- b. Follow instructions to the best of your ability
- c. Complete your own work
- d. Use your time effectively and for the intended purpose
- e. Be accountable for your choices
- f. Be a problem solver
- g. Represent yourself, your community, and humanity proudly

### **3. Be Safe**

- a. Follow direction from adults
- b. Know and follow emergency procedures efficiently
- c. Follow rules when playing games
- d. Be conscientious of allergens (i.e. perfumes, nuts, etc.)
- e. Use equipment safely and within appropriate use guidelines
- f. Be a role model and teach others to be safe
- g. Be kind

## **Violations:**

1. We do not tolerate:
  - Any violation of human rights
  - Illegal activities
  - Life-threatening activities
2. We expect students to be respectful, responsible, and safe.

### **Violations to the expectation, Be Respectful:**

- Not being respectful to peers, staff, or community members
- Disrespect and disruptions in school or during school related activities
- Harassment (i.e. mental, physical, cyber, ...)
- Discrimination (i.e. racism, sexism, ...)
- Acting in a threatening manner
- Abusive language directed at another individual
- Profane language (and profane gestures)
- Using computers inappropriately
- Cheating, plagiarism, academic dishonesty
- Littering (i.e. spitting, sunflower seeds, garbage not in proper receptacles)
- Willful misuse or destruction of property
- Stealing and theft

### **Violations to the Expectation, Be Responsible:**

- Late for class
- Skipping classes, leaving class early
- Excessive absences
- Incomplete or late assignments
- Not prepared for class (not bringing required materials), not logged into class
- Not working cooperatively with teaching staff
- Not following directions
- Unapproved use of personal electronic devices during class time or presentations when permission has not been granted by school personnel or the German Teacher
- Dishonesty (lying), misleading others

### **Violations to the Expectation, Be Safe:**

- Not following rules when playing games
- Not following emergency procedures as directed by teaching staff
- Knowingly bringing an allergen to school (perfume/nuts)
- Endangering the safety of others
- Fighting, physical abuse
- Intimidation
- Possession of dangerous items (i.e. weapons)
- Smoking or vaping at school or at school related events
- Possessing, distributing, using alcohol / other drugs / drug paraphernalia on school grounds or during school hours

## Consequences

Students who demonstrate a commitment to resolve violations of the Code of Conduct in a responsible manner may not require further disciplinary actions. Hutterian Colony School staff will use a restitution model to resolve violations of the Code of Conduct. The objective of the Code of Conduct is to maintain a safe learning and working environment, and to support students in their learning appropriate behaviors.

When investigating violations of the Code of Conduct, factors such as age of student, intent of action, severity of incident, frequency of incidents, and any other discretionary factors will be considered.

If a student behaves in an irresponsible way the following steps will be taken (steps may not follow listed order):

- a) Initial concerns are handled by the teacher immediately when a concern arises, or at a time which the teacher determines appropriate.
- b) If the concern is not resolved, the teacher or teaching principal may contact the parent/guardian at this point if deemed appropriate.
- c) Failure of resolution of the concern with the teaching principal will result in contact with the supervisory principal.
- d) The supervisory principal will attempt to bring resolution to the situation.

### Suspensions:

A suspension may be a consequence for a violation of an expectation. If this were to occur, all efforts would be made to contact the parents of the suspended student before the end of the school day. Parents would receive a letter regarding the suspension, and would have a meeting with the supervisory principal upon their child's re-entry to school.

### Provision for Appeals:

It is our intention to communicate clearly with parents and guardians throughout any disciplinary process, to provide opportunity for expression of differences of opinion and to seek a common ground. We recognize that our efforts will not always achieve unanimous agreement. In circumstances where disagreement persists, parents/guardians are invited to discuss their concerns with the Supervisory Principal, and they may appeal the disciplinary consequences by submitting a written request for a meeting with the Prairie Rose School Division.